



**MINUTES  
REGULAR MEETING  
NOV. 13, 2012**

1. **The Chairman called the Work Session Meeting, which precedes the Regular Meeting, to order at 7:07 p.m. to discuss items in detail. The Work Session ended at 7:53 p.m., at which time the Commissioners proceeded into the Regular Meeting.**
2. **The Chairman read the statement in compliance with C.231, PL 1975.**
3. **Roll Call: the following Commissioners were present: DePhillips, Gabbert, Kasparian, Plumley, Salazer and Chewcaskie. The following Commissioners were absent: Dachnowicz, DaPuzzo, and Kelaher.**
4. **Salute to the Flag was led by Chairman Chewcaskie.**
5. **Chairman's remarks. The Chairman thanked the Superintendent for filling us in during the Work Session about the impact of the storm. The Chairman stated that the supervisors and the staff did a tremendous job trying to keep the Authority plant and pump stations running. The Authority has gone even further with helping other Authorities by dealing with their sludge processing. Over the past weeks the Chairman said he gained a lot of insight that water sludge is not as good as sewer sludge.**
6. **Approval of Minutes.**

**Special Meeting of Oct. 2, 2012. Commissioner Kasparian made the motion to accept the minutes as presented, seconded by Commissioner Salazer. All Commissioners present voted to accept the minutes as presented.**

**Regular Meeting of Oct. 2, 2012. Commissioner Kasparian made the motion to accept the minutes as presented, seconded by Commissioner Gabbert. All Commissioners present voted to accept the minutes as presented.**
7. **Public Comments.**

**Frank Palladino, Councilman for the Borough of Waldwick.**

**Mr. Palladino commended the recommendation of the Authority to look into going to natural gas for the generators.**

He wanted to know if the acceptance of the additional sludge will be temporary until the municipalities in question can go back to their original Sewer Authority. Superintendent Genetelli assumed so if they have contracts with Passaic Valley Sewer, but cannot give a time line on how long they will be delivering sludge here or when Passaic Valley will be back on line. It was also pointed out by the Chairman that we will not take any sludge that will have an adverse impact on our system.

Mr. Palladino wanted to know if the processing of the outside sludge will have any effect towards the odors from the facility. The Superintendent explained how the sludge is taken in and should not have an impact. The incineration process will not increase any odor that may exist.

Mr. Palladino had some questions about the summary of the budget for 2013. \$1.6 million is money that is going to be used from the reserve funding to stabilize future municipal service charges. Where is that money coming from to offset any increases for the 2013 budget?

The Executive Director explained that we are paying off our bonds and as a result sometime in August of 2013 we will be able to transfer money from our Bond Reserve Account to our General Account. That money is \$2.9 million. Some of this money will be used for Capital and some to reduce the service charges by 2% from last year which was reduced 2% in the prior year and there will be money left over. Instead of reducing the service charges by 6% or 8% and using all of the money and then next year having to increase by 2% or 3%, the plan proposed in this budget is to reduce it by 2% and put \$1.6 million of that \$2.9 million aside to be used next year as the Commissioners deem fit to give an additional reduction if that is warranted. We either reduce it or just keep it stable for ten years and keep using this money.

Mr. Palladino wanted to know, above and beyond the 2% cap on the municipalities, has any thought been given to giving some of these proceeds, above and beyond that, back to the municipalities who were in as part of this organization at the time that this money was accumulated.

The Chairman noted that there has been some discussion at the Operating Committee and the Vice-Chairman indicated, we were waiting for a report from our Auditor as to the best way to look at not only this overall \$2.9 million but any additional funds that may become available in the future.

The Vice-Chairman asked if he was requesting that we cull out those municipalities that were members 20 years ago versus the members today because the Authority and State laws would not allow us to do this. The Chairman is waiting for the report from the Auditor's on how we can help the municipalities.

I&I – Mr. Palladino wanted to know where the new meters were installed in Allendale. He was shown a map by the Executive Director where they were.

**Boswell Engineering installed the meters Oct.10<sup>th</sup> and they are also doing an investigation of Waldwick's lines. A meeting was held with Boswell to discuss a more productive investigation and it was agreed that we should refocus the investigation on potential infiltration into our interceptor as it flows through Waldwick. Activities include review of all existing flow data and testing and potential sonar testing of the interceptor for potential breaks.**

**Waldwick's overall flow is down due to the sump pump ordinance being enforced. We will be issuing a letter probably before Thanksgiving to each of the municipalities which will tell them, based upon the first eleven months of the year and based on the budget which was adopted by the Authority at our last meeting, what their preliminary rates will be. In January when we have the full flow information for our fiscal year, we will have the final distribution of service charges for 2013 based on the budget.**

**There was a lengthy discussion on metering. Mr. Palladino wanted to know why Waldwick shouldn't be encapsulated 100% with meters so they know at any given point without any calculation what it is.**

**This was fully vetted by the Commissioners and this was the determination. There was an I&I Study done many years ago which was not able to identify where, if any, extra flow was coming from. The difference in that study was that they were only looking at the municipality sewers and not an in-depth study of our interceptor. We will be looking at our interceptor with new technology.**

**Waldwick will be notified when we receive further information from Boswell.**

**8. Consideration for approval list of Resolutions attached dated Nov.13, 2012.**

**Resolutions No.59-2012 and 60-2012. All Resolutions were discussed during the work session. The Resolutions were moved by Commissioner Kasparian, seconded by Commissioner Gabbert. All Commissioners present voted in favor of the resolutions.**

**Resolution #59-2012. Approval of vouchers, payroll and tax deposits, and Pension and Benefits transfers for Oct. 2012 and Health and Dental Benefits for Nov. 2012 as follows: Payroll Account \$210,890.69; Tax Deposit Account \$80,829.62; PERS and Contributory Insurance \$27,392.96; Health Benefits \$89,138.65; Health Benefits Contribution Employee \$2,435.66; Dental Benefits \$4,308.81; DCRP Employee Contribution \$22.92; DCRP Employer contribution \$12.50; Operating Account \$256,341.83; Improvement Account \$18,767.94; 2009A Project Account \$49,202.81; 2010 Project Account \$1,125.30; 2012 WWT Project Account \$480,366.98.**

**Resolution #60-2012. Resolution ratifying emergency purchases and contracts caused by Hurricane Sandy. This resolution is to approve the emergency purchases due to power outages and electrical/infrastructure**

**damage and minor structural damage to buildings, which caused an immediate interruption in the electrical power supply at the plant due to Hurricane Sandy.**

**Motion No.1 – Motion to approve Change Order #1 for Contract #259 Franklin Lakes Business District Sanitary Sewer in the amount of \$239,999.78 as prepared by T&M Associates. Motion was offered by Commissioner Kasparian, seconded by commissioner Gabbert. All Commissioners present voted in favor of the Motion.**


**Motion No.2 – Motion to approve Change Order #1 (Final) for Contract #258 UV Train No.1 Replacement in the Credit Amount of \$50,000 as prepared by T&M Associates. Motion was offered by Commissioner Gabbert, seconded by Commissioner Kasparian. All Commissioners present voted in favor of the Motion.**

**9. Reports of Committees**

- A. Finance Committee – In reference to the letter to the County Executive on Supervisory and Non-Supervisory employee salaries, Comm.DePhillips requested a list of all employee salaries.**
  - B. Personnel Committee – Depositions were taken last Friday in regards to the Alvarez case.**
  - C. Insurance Committee – Nothing further to report.**
  - D. Operating Committee – Nothing further than what was discussed at the Work Session to report.**
  - E. Buildings & Grounds – Nothing to report.**
- 10. Report of Treasurer – The Treasurer reported that \$9.4 million invested short term of which \$2.6 million at TD Bank at no interest in lieu of fees; \$2.5 million earning .05%; \$1.8 million earning .06%; \$300,000 earning .13% and \$2.5 million earning at Bank of New Jersey earning 1.25%.**
- 11. Report of Counsel – Nothing further than what was discussed at the Work Session.**
- 12. Report of Engineer – Nothing further than what was discussed at the Work Session to report.**
- 13. Report of Executive Director – Commended the great job the staff did during the hurricane.**
- 14. Report of Superintendent - Mr. Genetelli commented on the metering of sewage in Waldwick. He explained that in 1964 when this facility was built**

Waldwick decided not to put meters in, presumably to save money. Our I&I program should not be trying to fix a metering system for Waldwick because there is no metering system. There might be a fix to the I&I program and that is what we are trying to do by looking at our interceptors and spending the money there.

15. **Old Business. No old business.**
16. **New Business. No new business.**
17. **Public comments (on subjects 8 through 17). No public comments.**
18. **Adjournment. Motion to adjourn was made by Commissioner DePhillips, seconded by Commissioner Kasparian. All Commissioners present voted to adjourn at 8:40 p.m.**

  
Madeline Thumudo, Secretary